

MEETING MINUTES
North Dakota State Board of Accountancy
December 14, 2020, 11:00 AM
Via Conference Call

The meeting was called to order by President Michael Schmitz at 11:03 am.

BOARD MEMBERS AND ADMINISTRATIVE STAFF ATTENDANCE

Mike Schmitz, President	Mandy Harlow, Executive Director
Patrick Kautzman, Secretary	Pene DeMaster, Board Staff
Laura Adair, Board Member	Tara B. Brandner, Assistant Attorney General
Sheri Erickson, Board Member	
David Holt, Board Member	

1. **Call to Order** – 11:03 am
2. **Special Exam Requests** – Motion to deny credit extension, NTS and refund requests: Klemetson, Shittu, Chen, Thanvi, Balasubramanian, Benassila, Gangar, Jain, Pallen [Motion: Adair; 2nd Kautzman; unanimous]. [Roll call: Schmitz (y), Kautzman (y), Adair (y), Erickson (y) Holt (y),]
Motion to approve credit extension, NTS and refund requests: Lin, Dak, Xing, Qin, Aleem, [Motion: Kautzman; 2nd Holt; unanimous]. [Roll call: Schmitz (y), Kautzman (y), Adair (y), Erickson (y) Holt (y),]
3. **Disciplinary Follow Up and Requests** CPE reporting, completion and collection of fees is complete except Tim Lord and Dibyalochan Ojha. They are asking for their fines to be waived or reduced. Board denied request for reduced or waived CPE fines – No motion needed per AAG Brandner.
4. **Reinstatement Requests** – Motion to approve reinstatement requests for Mark Heier, Everton Trotman, Joline Hughes and Accounting Solutions (Firm) [Motion: Erickson; 2nd Holt; unanimous]. [Roll call: Schmitz (y), Kautzman (y), Adair (y), Erickson (y) Holt (y),]
5. **Software Proposal** Tabled until next meeting to obtain RFP's.
6. **ADJOURN** 12:05

Secretary

Date